

## Nominating Committee Minutes 3/19/15

1. Approve minutes and agenda
  - a. Approve minutes – Melissa read 2/18/15 minutes into record: board candidates Sova Novak and Danielle Parks attended 2/18/15 NomComm meeting, where the committee created the 3-part process for filling board vacancies: 1) recruitment (via KBOO webpage, on-air announcements, board, staff, volunteers, etc.), 2) collect written candidate statements and allow candidates to present at board meeting, 3) board discusses candidates and votes to fill vacancies (using secret ballots)
    - i. Minutes approved: 3 in favor, 1 abstention
  - b. Approve agenda – 4 in favor
2. Process for filling board vacancies
  - a. Should NomComm make recommendations to the board (from the 5 candidates who submitted statements)?
    - i. Michael P is against recommendations
    - ii. Michael W asks if we should put forward recommendations based on our need to diversify/previously expressed preferences
    - iii. Michael P thinks we should only remind board about diversity and we should not recommend candidates based on diversity factors
    - iv. Timothy thinks we should restate the criteria NomComm developed to increase board diversity to better reflect the community we serve (in terms of gender, race, age, etc.)
    - v. At the upcoming board meeting, NomComm will share with the board our current composition (70% male, 80% white, 80% over 40, 30% over 70)
    - vi. All board members should have reviewed the candidate statements ahead of time. Candidates will given 2-3 minutes to share why they're interested in being on the board, what they hope to accomplish
      1. Michael P wants to ask questions
      2. Timothy says we don't have time to ask everyone different questions, so we come up with a couple of standardized questions for candidates and we will give the candidates and board members copies as they come in to the meeting
        - a. NomComm Recommends these questions (we will give candidates an additional 2-3 minutes to answer these):
          - We're trying to have better follow through as a board – how are you going to help us move work forward?
          - Is there a specific goal you hope to accomplish during your board service at KBOO?
  - a. Voting process – Mel will facilitate the voting process at the board meeting
    - i. Filling the board vacancies will be the first item on the agenda for Monday's meeting
    - ii. We will have a secret ballot vote, using paper ballots that are color-coded for numerous rounds of voting – Michael W will bring the pre-cut ballots
    - iii. We will conduct 2 separate votes for the separate vacancies
      1. We will review the results of the first vote and remove the first winner from the ballot for the second vacancy, then vote again
    - iv. In the event of a tie, we will re-vote between the top 2 candidates only
    - v. Both candidates will be appointed right away
    - vi. NomComm recommends to the board that the first appointee doesn't get to vote for the second appointment because s/he will have had no time to review all of the candidate statements
3. Review candidates
  - a. No need to review since we're not recommending candidates
4. Annual election/meeting process and timeline
  - a. Meeting date – Sunday, 9/27 – Mel will make the reservation
  - b. Location – PSU NASCC (710 SW Jackson St), free parking on Sundays!
  - c. Review candidate application packet – Mel provided the latest revisions
    - i. Michael P suggests that we include the only board member qualification on the application – that board members must be KBOO Foundation members
5. Adjourn