

March 23rd 2020
KBOO Foundation Board Agenda
Via Zoom Meeting: <https://zoom.us/j/677977475>
6:30PM-8:30PM

Board Members present: Katmeow, Sarah, Ruba, Theresa,
Laurie, Marvin, Shaheed

Props to KBOO STAFF!!!! It's incredible. We look good because of you!

Jenna: We scrambled really hard, Arthur spent night at the station and we are ready for shelter-in-place. I'm very grateful. They're working so hard. I'm surprised that programming flipped it that quickly. We've had a lot of support and a few donations come in.

1 Call to Order /Introduction 5min

- Review House Rules/KBOO mission

2 Approval of Agenda 1min

Katmeow motion to approve the agenda, Theresa Seconded
8 for

3 Approval of February meeting minute's 1min

8 in favor, none opposed

4 Committee Reports

Executive Officer's Report

(to include Covid-19 response) 10min

Katmeow: crafted a BOD response to the public

Shaheed-I'd like to add...the Kboo board would like to hear from you.

Jenna: Committees are not as prioritized right now, but if they are meeting there will be a link on zoom.

Katmeow: Kboo got extension on EOC audit. Most staff is working remotely. Each staff had different needs. Too difficult to do with that many folks coming in an out of building. Staff working on a process to move ahead for future. Freeze on the hire. Extending interim volunteer coordinator hire, moving forward with data coordinator hire.

Overwhelmed! Jenna is meeting with Asia & Erin and changing the sabbatical timing. Erin coming back from Sabbatical part time April 6th. Erin will be supporting staff not volunteers. Helping connect her with historical knowledge.

Debunking Myths, Disaster Capitalism, Spaces for folks to reach out. Lots of support for KBOO. Local news and Public affairs...

There is a link online for programmers to figure out how to record their shows
Emma-asking if there's a way to have more call-in to help people connect to each other
Jenna-yes we can actually utilize Zoom...for different things live.

Shaheed-speaking about listeners wanting to call up, I think we do need to look into this as the situation carries on.

Finance

5min

We are not having a May Drive...new ideas. Soft appeals. Tom's drafting asks that programmers can use on air.

Theresa: As things go we are doing pretty well. We've got reserves.

Emma-I think we need to anticipate a serious decline in revenue. We are looking at an estimated 20% unemployment. It's our responsibility as a board to consider about staffing and what that looks like right now. We need to be in communication because we might need to make some hard decisions.

Shaheed-I think that Emma is right.

Gene: At the meeting we talked about how many months we can go paying full salary. We are looking at what the future looks like. We need our staff right now. But come August we need to look at that. We need to look at connecting with our sustaining donors.

Nominating

5min

We need board members.

Planning Annual Meeting in September but it's tricky because we have a membership drive and we have the meeting before the annual drive but we have to plan in cohesion with Membership and Development. Make sure we get in before that...

Programing

5min

Overwhelmed! Jenna is meeting with Asia & Erin and changing the sabbatical timing.

Debunking Myths, Disaster Capitalism, Spaces for folks to reach out. Lots of support for KBOO. Local news and Public affairs...

Development

5min

Laurie & Katmeow-Tom Lane has lots of great ideas, many events put on hold, lots of good leads on grants and some typical funders are in sympathy with our crisis. He's contacted PGE crisis fund, Collins-maybe 90K unrestricted, etc... We talked about board members help making calls and help pitch to get more sustaining monthly donors. Dev is moving ahead as best possible.

Personnel

5min

Postponed

Other Ad hoc

Fundraising meeting Report Back

5min

We tossed out fundraising ideas. Marvin and Sarah had ideas for music & dj campaigns online, Theresa has a Roses delivery campaign, part goes to flower place and to KBOO, as well as some underwriting kickback etc...Also Tom had the idea of bringing in speakers.

5 Old Board Business

15min

-Formal vote on major donation 85K (5K already delinated for Emergency COVID funds)

Immediate bldg. needs (15K)

Operating Reserves (24K)

Matching Funds (20k)

Pool of \$ for staff (18K)

Maintenance: (1k)

Audit & Lawyer with rest of money redistributed to operating reserves (7K)

Sarah motions to pass this budget, Theresa seconds, passes unanimously

-each board member commit to attending committee meeting dates

-review board roles, how to support board and staff.

-set date for board discussion about a contingency plan for Station Management.

6 New Board Business

10min

-Authorize funds for COVID Response 5K
\$500 for customer service new remote devices
1K-remote laptops for staff
\$200- 10 mic covers
\$260-ongoing cleaning & buffer
Rest of cash undefined at this time for needs

Unanimous vote in favor of giving the \$ for funds.

Extending Strategic plan to 2021
Katmeow motion, Theresa 2nded
Unanimous vote

7 Executive Session Personnel/Finance Issues

15min

Executive committee was about personnel issue

8 Open dialogue & discussion

5min

9 Comments or announcements

5min

10 Public participation

10min

11 Adjournment:

1min

The next board meeting is to be held on April 27, 2020 at 6:30pm